

PLEASE SEND QUOTE BY:  EMAIL  PHONE  FAX

FOR FASTEST SERVICE, PLEASE COMPLETE ALL INFORMATION

## CONTACT INFORMATION

CONTACT NAME			COMPANY NAME
STREET ADDRESS			
CITY, STATE AND ZIP			
PHONE NUMBER INCLUDING AREA CODE (     )	FAX NUMBER INCLUDING AREA CODE (     )	EMAIL ADDRESS	

## QUOTE INFORMATION

### 1. PRODUCT SPECIFICATIONS

QUANTITY: .....  
*(For quotes on different quantities, please list quantities you wish to receive a quote on)*

FLAT SIZE: .....  
*(For quotes on different sizes, please list sizes you wish to receive a quote on)*

FINISHED SIZE: .....  
*(For quotes on different sizes, please list sizes you wish to receive a quote on)*

TYPE OF PAPER: .....  
*(For quotes on different stocks, please list stocks you wish to receive a quote on)*

COVER STOCK (if applicable): .....  
*(For quotes on different stocks, please list stocks you wish to receive a quote on)*

TYPE OF PRODUCT:

- BROCHURES
- BOOKLETS ..... PAGES
- GREETING CARDS
- POSTCARDS
- POSTERS
- PRESENTATION FOLDERS
- RACK CARDS
- SELL SHEETS
- NEWSLETTERS
- LETTERHEADS
- ENVELOPES
- BUSINESS CARDS
- LABELS (loose)
- LABELS (laser)
- OTHER Specify: .....

### 2. PRODUCT SPECIFICATIONS

ARE ALL PAGES PRINTED IN FOUR COLOR PROCESS?  
 YES  NO Specify: .....

IS PROJECT

ONE-SIDED  TWO-SIDED

### 3. ARTWORK

WILL YOU BE SUPPLYING "CAMERA-READY" ARTWORK?

YES  NO

### 4. ADDITIONAL SERVICES

DO YOU WANT A PRICE ON RUSH SERVICE FOR THIS ORDER?

YES  NO

DO YOU WANT COATING OR VARNISH ON YOUR PRODUCT?

YES  NO

DO YOU WANT FOLDING ON YOUR PRODUCT?

YES  NO

Specify: .....

DO YOU WANT MAILING SERVICES FOR YOUR PRODUCT?

YES  NO

DO YOU WANT AN OVERNIGHTED PROOF?

YES  NO

### 5. SPECIAL INSTRUCTIONS (Attach additional sheet if necessary)

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THANK YOU FOR YOUR INTEREST IN OUR COMPANY!